

**Emergency Medical Technician (EMT)  
Initial Course Registration Process  
June 4 – September 17, 2025: Section 50868**

**BCC Main Campus. 50 College Road, Bolivia, NC 28422**

**Registration Steps for Continuing Education/Certificate EMT class: EMS-4200- 50868**

**Step 1- Gather these documents:**

1. High School Diploma or GED
2. Copy of valid Driver's License (must be **18 years of age prior to July 31, 2025**, per contracted clinical and field site requirements). Must have **valid driver's license by September 5, 2025**, for the driving component (copy of valid license is required).
3. If your public safety agency is covering the Insurance and Supply fees you must have a signed letter stating that, to include the fee amount, listed on their *official agency letterhead*.

**Step 2- Bring the above documents** and method of payment (see fee schedule below) to the **One-Stop/Admission's Office** located at BCC Main Campus, Building A, located at 50 College Road, Bolivia, NC 28422. You will complete the registration form at this time.

**Step 3- Begin gathering** your immunization records (listed page 2), obtain a physical exam using the *BCC Health and Physical Screening Form* located on the last page of this packet, and purchase required textbook package. ***These items are not required at time of registration.***

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**Monies due at time of registration is \$267.50**

Registration Fee	\$180.00 (unless fee waived under NCCCS waiver)
Insurance Fee	\$57.50
Supply Fee	\$30.00

**Other items and fees associated with class (not required at registration)**

Textbook Package	<b>\$316 - \$450</b> (varies based on electronic or printed package, and where purchased). Textbook- Emergency Care and Transportation of the Sick and Injured Advantage, 12 <sup>th</sup> Edition, with FISDAP testing. Available at the BCC Bookstore, or via the optional discounted order links listed on the next page.
AHA BLS Manual	<b>\$17.50</b> (must be current edition. Can be borrowed or used).
Complio & mCE	<b>\$142.00</b> – includes criminal background check (felony convictions or pending misdemeanors not allowed; except minor traffic violations), drug screening and access to online portal. We will discuss purchasing during class. <b>\$42.00</b> for myClinicalExchange.

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BCC Clinical Polo Shirt     **\$33.00** –we will discuss purchasing at BCC bookstore, during class.  
Clinical Registration Fee     **\$125** – due during Clinical registration on **July 21, 2025**.  
**Total for Program:**     **\$995.50 – \$1,200.00** (depending on textbook preference)

**\*Other required items (costs vary by student needs and medical provider):**

- a. Physical screening performed by physician attesting student is fit for EMT duties. (**DUE by July 7, 2025**).
- b. Uniform pant, belt and boots (will be discussed first day of class)
- c. Immunizations/Vaccinations (**DUE by July 7, 2025**). Several of these are childhood immunizations which may be found through your physician, the county health department, or your parent or guardian. If you cannot locate these records, you can take a simple blood test, called a titer test, which checks for antibodies for many of these required items.
  - i. Current Influenza (flu) Vaccination (required October - March)
  - ii. Two (2) Measles, Mumps, Rubella (MMR) vaccinations or positive antibody titer
  - iii. History of Chicken Pox (documentation required) or 2 Varicella immunizations
  - iv. TB skin test (PPD). This is a **two-step process**, requiring **two separate TB skin tests with two separate readings** performed within 7-21 days of each other. TB screening is due every 12 months. Contact your physician or county health department to have this accomplished.
  - v. Tetanus vaccination within the last 10 years (must remain current).
  - vi. Three (3) Hepatitis B vaccinations or a signed declination statement.
  - vii. Effective June 2023- Novant Health suspended the requirement for a completed COVID-19 series, so that is no longer a current requirement.

Exemption requests for vaccinations can be submitted directly to Novant Health via this link:

<https://care.novanthealth.org/s/exemption-request-submission>

The student is responsible for completing this request by January 22, 2025. Brunswick community College has no input on the evaluation or decision of these requests.

**Textbook Order Links (choose only one):**

DIGITAL (no physical book):

<http://www.jblearning.com/cart/Default.aspx?bc=29038-7&ref=psg&coupon=BRUNSCC>

HARDCOVER physical book with digital content:

<http://www.jblearning.com/cart/Default.aspx?bc=29037-0&ref=psg&coupon=BRUNSCC>

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**Functional Job Analysis/Characteristics and Expectations**

The National Highway and Traffic Safety Administration has a Functional Job Analysis for all levels of EMS providers. These list the minimum expectations for all levels of EMS provider.

<https://www.ems.gov/resources/search/?category=education#sort=date>

**Mental Health and Wellness**

Prehospital healthcare is a service industry type of profession. We help others in their time of need, which is very rewarding yet also very stressful.

Pride and ownership for your profession while helping others in their time of need are amazing experiences. With this in mind, maintaining a healthy balance related to your mental and physical health are extremely important.

Find constructive and healthy hobbies that you enjoy, eat reasonably well, stay active, and always make some healthy time for you.

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**For any questions, please contact:**

Chip Munna, EMS Program Director  
[munnaj@brunswickcc.edu](mailto:munnaj@brunswickcc.edu)

910.755.7387

***Per NCOEMS Rule, students have 90 days from completion date of the course to make their first attempt at the North Carolina State EMT Exam.***

***Additional requirements to be eligible to sit for the state exam can be found in the NCOEMS Candidate Handbook: [https://oems.nc.gov/wp-content/uploads/2023/12/NCOEMS-Candidate-Handbook\\_11052023\\_DHSR.pdf](https://oems.nc.gov/wp-content/uploads/2023/12/NCOEMS-Candidate-Handbook_11052023_DHSR.pdf)***



## HISTORY & PHYSICAL CERTIFICATION FORM FOR EMS STUDENT JOB FUNCTIONS

The North Carolina Community College System and other national standards require that Emergency Medical Services (EMS) students have a History and Physical completed by a Healthcare Provider (HCP) certifying that they are physically and emotionally able to perform the duties of a health professional in providing safe care to patients. In addition, the student is required to provide proof of immunity to certain diseases, and complete screening for tuberculosis. The student has a list of these requirements should he/she require your assistance in completing them.

**To the HCP: Please use your office forms to complete the H&P. BCC does not require a form for our files. We only require that this page be completed, stamped, and returned to us. The student has a list of EMS job functions to share with you.**

**Please complete the following:**

Student (patient) \_\_\_\_\_ DOB: \_\_\_\_\_

I have examined the above named patient on this date, \_\_\_\_\_, and based on my assessment of this student's physical, mental, and emotional health he/she appears:

☐ **ABLE** to participate in the activities of an EMS student in the clinical setting.

☐ **NOT ABLE** to participate in the activities of an EMS student in the clinical setting

If no, please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of MD/NP/PA \_\_\_\_\_ Date \_\_\_\_\_

Name/Stamp \_\_\_\_\_ Phone \_\_\_\_\_

Office Address (Street, City, State, Zip) \_\_\_\_\_

### To be completed by the Student:

*I understand that in certain situations I may be required to provide a copy of my History & Physical to a clinical affiliate partner at their request, per the clinical and field contracts. An example would be a review of the institution by an accrediting or oversight organization (i.e. NCOEMS, CoAEMSP, CAAHEP, OSHA, etc.). I also understand, and agree to maintain my health during my enrollment in the EMS program, and to seek assistance when needed, knowing that a failure to do so may compromise the health and safety of the patients in my care.*

Signature \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Print Name \_\_\_\_\_

Brunswick Community College  
Emergency Medical Technician  
(EMT) Initial Course Schedule

EMS-4200-50868

## June 4 - September 17, 2025

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

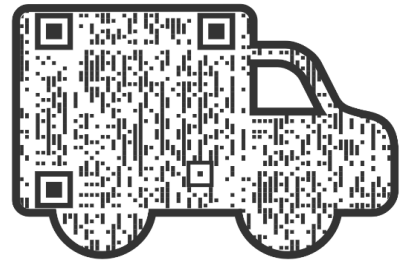
July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

*Dates subject to change*

BCC EMS Course Information:



### Class Meeting Times:

Monday-Thursday classes meet from 6:00 - 10:00 PM

Saturday classes meet from 9:00 - 5:00 PM (1-hour lunch)

Weekly online coursework is also required

The four 12-hour clinical/field shifts are scheduled separately, outside of classroom hours

***Must be 18 years of age prior to July 31, 2025***

***Valid Driver's License required by September 5, 2025***

**Brunswick Community College**  
[www.brunswickcc.edu/ems-courses](http://www.brunswickcc.edu/ems-courses)

**For more information, contact:**  
Chip Munna, EMS Program Director  
910-755-7383  
[munnaj@brunswickcc.edu](mailto:munnaj@brunswickcc.edu)