

AEMT-to-Paramedic Initial

Course Registration Process
February 27 – December 11, 2025

BCC Section
EMS-4303-50141

Welcome to the Brunswick Community College EMS Program!

Here are some important items related to our **February 27, 2025** Paramedic Initial course, to be held at BCC Main Campus located at 50 College Road NE, Bolivia, NC 28422:

Registration Steps (Registration opens January 15, 2025)

Step 1- Gather these documents:

1. High School Diploma or GED
2. Proof of college-level Reading and Math levels
 - a. Transcript showing completion of college-level English and Math course, **or**
 - b. Results from a reading comprehension placement test showing college-level Reading and Math, must be taken after February 26, 2024. Bring copy of results when you register **and** the first night of class. Please contact The Learning Center at 910-755-7334 in order to schedule an appointment.
3. Current and valid Advanced-EMT (AEMT) credential (*due by April 1, 2024*). If still working on AEMT, bring current EMT credential to register.
4. If your public safety agency is covering the Insurance and Supply fees you must have a letter stating that on their *official agency letterhead*. The letter must list the type and exact fee amounts they are requesting to be billed.

Step 2- Bring the above documents and method of payment (see fee schedule below) to **One-Stop/Admission's Office** located at BCC Main Campus, located at 50 College Road, Bolivia, NC 28422, on the bottom floor of Building A (main building with the large outside staircase). You will complete the registration form at this time.

Monies due at time of DIDACTIC ONE (classroom portion) registration

Registration Fee	\$180.00 (unless fee exempt under NCCCS waiver)
Insurance Fee	\$57.50 (insurance fee is valid for one year)
Supply Fee	\$100.00

Fee due at later times:

Monies due at time of CLINICAL ONE (clinical/field portion) registration: April 10, 2025

Registration Fee \$180.00 (unless fee exempt under NCCCS waiver)

Monies due at time of DIDACTIC TWO registration: August 7, 2025

Registration Fee \$180.00 (unless fee exempt under NCCCS waiver)

Supply Fee \$100.00

Monies due at time of CLINICAL TWO (clinical/field) registration: September 18, 2025

Registration Fee \$180.00 (unless fee exempt under NCCCS waiver)

Step 3- Begin gathering your health records (listed on page 3) and purchase required textbook package from our bookstore or by the web links located on the last page of this document. You will also need a current completed History & Physical Certification Form from a physician; this form is included in this document. STEP 3 items are **NOT** due at time of registration.

Other items and fees associated with class

Textbook Package **\$630-1,100** (varies based on electronic or printed package, and where purchased). See page 3 for ordering weblinks.
Caroline ECS 9e Flipped with Comp - Unit Exams

MyClinicalExchange **\$39.50** - *Due by March 10, 2025.*

Complio for Clinical **\$142.00** - Includes criminal background check. Any felony convictions or pending misdemeanors are not allowed, except minor traffic violations. Includes drug screening; dates and location will be assigned. *Due March 13, 2024.*

BCC Clinical Polo Shirt **\$33.00** – available for purchase in the BCC Bookstore.

Other uniform requirements that you will need are blue or black EMS-style pant, black boots, black belt. *These are due by April 18, 2025.*

***Health Records** (*due by March 18, 2025*).

- a. Physical screening performed by physician attesting student is fit for AEMT duties (must use the BCC History & Physical Certification Form, included in this document). A current departmental EMS/FF OSHA physical will also count.
- b. Immunizations/Vaccinations (**DUE by March 18, 2025**). Several of these are childhood immunizations which may be found through your physician, the county health department, or your parent or guardian. If you cannot locate these records,

you can take a simple blood test, called a titer test, which checks for antibodies for many of these required items.

- i. Current Influenza (flu) Vaccination (required October - March)
- ii. Two (2) Measles, Mumps, Rubella (MMR) vaccinations or positive antibody titer
- iii. History of Chicken Pox (documentation required) or two (2) Varicella immunizations
- iv. TB skin test (PPD within the past year) or chest x-ray or TB Screening form. This is a **two-step process**, required two separate TB skin tests performed and read within 7-21 days of each other. TB screening is due every 12-months. Contact your physician or county health department to have this accomplished.
- v. Tetanus vaccination within the last 10 years (must remain current during the EMS course)
- vi. Three (3) Hepatitis B vaccinations or a signed declination statement.
- vii. Completed COVID-19 series is **not currently** required.

**Cost can vary by medical provider and your personal medical insurance coverage*

Required Textbook and Related Online Content

Textbook Package: Caroline ECS 9e Flipped with Comp - Unit Exams

DO NOT purchase a used textbook or different package combination, as the codes will not work for this course. Books are available at the BCC bookstore or through these two discounted option from the publisher:

Physical Textbook with digital content:

<http://www.jblearning.com/cart/Default.aspx?bc=28879-7&ref=psg&coupon=BRUNSCC>

Digital Content Only (no physical textbook):

<http://www.jblearning.com/cart/Default.aspx?bc=28883-4&ref=psg&coupon=BRUNSCC>

NCOEMS Required Anatomy & Physiology Course

This must be completed prior to October 10, 2025, which is the start of the Field Internship/Capstone phase.

The required Anatomy and Physiology course shall meet or exceed the requirements listed in the Combined Course Library for the NC Community College System. The Anatomy and Physiology course objectives may be met through a separate course offering or in conjunction with the Paramedic program and incorporated into the lesson plan. Course options that are currently accepted include:

- EMS-3163 Basic Anatomy and Physiology
- BIO- 163: Basic Anatomy and Physiology
- BIO- 165 & 166: Anatomy and Physiology I & II (Must complete both sections)
- BIO- 168 & 169: Anatomy and Physiology I & II (Must complete both sections)

Functional Job Analysis/Characteristics and Expectations

The National Highway and Traffic Safety Administration has a Functional Job Analysis for all levels of EMS providers. These list the minimum expectations for all levels of EMS provider. The Paramedic expectations are located at <https://brunswickcc.edu/wp-content/uploads/2025/01/Functional-Job-Analysis-Paramedic.pdf>

Mental Health and Wellness

Prehospital healthcare is a service industry type of profession. We help others in their time of need, which is very rewarding yet also very stressful.

Pride and ownership for your profession while helping others in their time of need are amazing experiences. With this in mind, maintaining a healthy balance related to your mental and physical health are extremely important.

Find constructive and healthy hobbies that you enjoy, eat reasonably well, stay active, and always make some healthy time for you. Make and keep friends outside of EMS!

For any questions, please contact:

Chip Munna, EMS Program Director

munnaj@brunswickcc.edu

910.755.7387

910.619.2551

All EMS courses in North Carolina fall under the authority of the state agency NC Office of Emergency Medical Services (NCOEMS). NCOEMS sets the educational requirements for all EMS programs in our state.

Per NCOEMS Rule, students have 90 days from date of completion of the course to make their first attempt at the North Carolina EMS credentialing exam.

"The Brunswick Community College Paramedic program holds a Letter of Review, which is NOT a CAAHEP accreditation status, but is a status granted by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) signifying that a program seeking initial accreditation has demonstrated sufficient compliance with the accreditation standards through the Letter of Review Self Study Report (LSSR) and other documentation. However, it is NOT a guarantee of eventual accreditation."

AEMT-to-Paramedic Course Calendar

February 27 – December 11, 2025

Thursday classes meet 1800-2200

Saturday classes meet 0900-1700

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



HISTORY & PHYSICAL CERTIFICATION FORM FOR EMS STUDENT JOB FUNCTIONS

The North Carolina Community College System and other national standards require that Emergency Medical Services (EMS) students have a History and Physical completed by a Healthcare Provider (HCP) certifying that they are physically and emotionally able to perform the duties of a health professional in providing safe care to patients. In addition, the student is required to provide proof of immunity to certain diseases, and complete screening for tuberculosis. The student has a list of these requirements should he/she require your assistance in completing them.

To the HCP: Please use your office forms to complete the H&P. BCC does not require a form for our files. We only require that this page be completed, stamped, and returned to us. The student has a list of EMS job functions to share with you.

Please complete the following:

Student (patient) _____ DOB: _____

I have examined the above named patient on this date, _____, and based on my assessment of this student's physical, mental, and emotional health he/she appears:

☐ **ABLE** to participate in the activities of an EMS student in the clinical setting.

☐ **NOT ABLE** to participate in the activities of an EMS student in the clinical setting

If no, please explain _____

Signature of MD/NP/PA _____ Date _____

Name/Stamp _____ Phone _____

Office Address (Street, City, State, Zip)

To be completed by the Student:

I understand that in certain situations I may be required to provide a copy of my History & Physical to a clinical affiliate partner at their request, per the clinical and field contracts. An example would be a review of the institution by an accrediting or oversight organization (i.e. NCOEMS, CoAEMSP, CAAHEP, OSHA, etc.). I also understand, and agree to maintain my health during my enrollment in the EMS program, and to seek assistance when needed, knowing that a failure to do so may compromise the health and safety of the patients in my care.

Signature _____ Date _____/_____/_____

Print Name _____