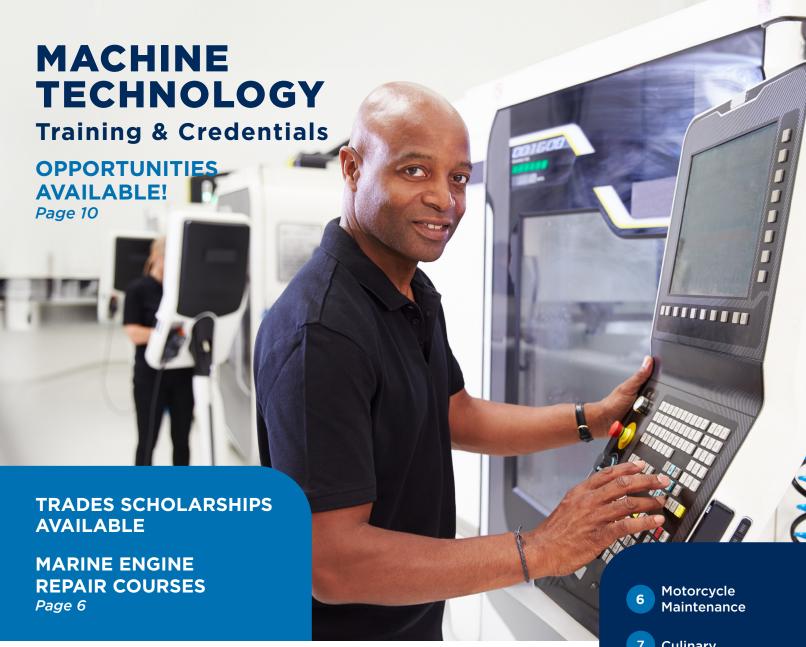
**FALL 2024** 

# PATHWAYS

Your guide to Continuing Education, **Economic & Workforce Development** 



# **BRUNSWICK COMMUNITY COLLEGE**

- Culinary
- Cardiovascular **Monitor Tech**
- 11 Trades
- **Electrical** Lineworker

# ENROLL COCCUM.



#### **Career Programs**

**Professional & Technical** 

Accounting & Finance
Athletic Training
Basic Law Enforcement Training
Business Administration
Cosmetology
Cosmetology Instructor
Criminal Justice Technology
Early Childhood Education
Health & Fitness Science
Health Information Tech
Health Promotions
Health & Wellness Management
Horticulture Tech
IT - Computer Programming & Development

IT - Digital Marketing
IT - Information Systems
IT - Simulation & Gaming
IT - Web Developer
Landscape Construction
Landscape Design
Landscape & Garden Management
Public Health
Public Safety Administration
Small Business Entrepreneur
Turfgrass Management Tech
Welding Technology

# Arts & Sciences Professional & Technical

Associate in Arts

Business Administration Teacher Preparation

Associate in Engineering

Associate in Science

Computer Science Teacher Preparation

**Health Sciences** 

Associate Degree Nursing Emergency Medical Science Practical Nursing

# **CONTACT US TODAY!**

910-755-7320 | onestop@brunswickcc.edu

BRUNSWICK COMMUNITY COLLEGE



# **TABLE OF** CONTENTS

**Workforce Development** 

**Public Safety Training** 

**GED®** Gateway to Employment & **Academic Readiness Arts** 

**Small Business Center** 

For full course listing on the BCC website, use this QR CODE.



# MISSION STATEMENT

Brunswick Community College provides opportunities for individuals to be successful through accessible, high quality, student-centered programs and services that meet the educational, cultural and workforce needs of a diverse community.

# LOCATIONS

**Leland Center for Economic and Workforce Development (IECL)** 

2045 Enterprise Drive, Leland, NC 28451

Main Campus (MC)

50 College Road, Bolivia, NC 28422

**Southport Center (SPC)** 

701 N Lord Street, Southport, NC 28461

**Brunswick Education Trades Certification** Center (BETCC)

104 Ocean Hwy. E, Supply, NC 28462

# INDUSTRY-RECOGNIZED CREDENTIALS





















Brunswick Community College does not discriminate on the basis of race, religion, color, national origin, gender, gender expression, age, political affiliation, genetic information, sexual orientation, or disability

Brunswick Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Brunswick Community College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Brunswick Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org)

# REGISTRATION INFORMATION

# PAYMENT IS DUE AT TIME OF REGISTRATION.

Continuing Education students must submit registration form and payment at least 3 days prior to the start of class unless stated otherwise. Registration forms are available in the Continuing Education, Workforce Development Department and online at www.brunswickcc. edu. Please make checks payable to Brunswick Community College (BCC). If your check is dishonored or returned for any reason, we will electronically debit your account for the amount of the check plus a processing fee of \$25.00.

# A WORD ABOUT WAITING...DON'T WAIT. REGISTER EARLY.

Have you ever signed up for a class only to find it canceled for lack of enrollment? Here are two ways to help keep your selected class on the schedule. Register early - do it today! Each class has a minimum enrollment requirement. Once that number is reached, the class is a go. If you find a class you like, encourage a friend to join you. Sometimes two or three people can make the difference between a Go or Cancel. So, the word about waiting is DON'T! Register NOW!

#### MAIL

Brunswick Community College, Continuing Education Registration, 50 College Road, Bolivia, NC 28422

#### ONLINE

See page 5 for online registration information.

#### WHO MAY REGISTER

Any adult, 18 years of age or older, may register for a course. Individuals 16 to 17 years old may register upon recommendation of the chief administrative school officer and parent/guardian.

#### REGISTRATION FEES

A registration fee is charged for most Continuing Education courses. The North Carolina State Board of Community Colleges is responsible for our fee structure for Occupation Extension courses.

1 - 24 hours \$70 25 - 50 hours \$125 51 + hours \$180

# **REFUND POLICY**

Refunds are allowed under the following circumstances:

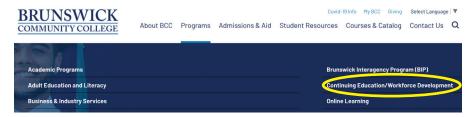
- A student who officially withdraws, in writing, from an occupational extension class prior to the first class meeting or if a class is canceled shall be eligible for a 100% refund.
- After class begins, 75% shall be refunded at the request of the student if the student officially withdraws, in writing, from the class prior to or at the 10% point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
- · For contact hour classes, students must withdraw, in writing, within 10 calendar days.
- Self-Supporting classes will refund 75% to the student with an official withdraw from the class prior to the start date. No refunds will be issued after the start date of class.
- If a student, having paid the required registration fee for a semester, dies during that semester (prior to or on the last day of examinations of the course the student was attending), all registration fees for that semester will be refunded to the estate of the deceased.



# ONLINE REGISTRATION INSTRUCTIONS

# FOLLOW THE STEPS BELOW TO COMPLETE YOUR REGISTRATION AND PAYMENT. (HEALTH COURSES REQUIRE IN-PERSON REGISTRATION)

- Visit www.brunswickcc.edu
- 2. Click **Programs** on the top menu
- 3. Select and click on Continuing Education/Workforce Development from the list



4. Scroll Down and Click on Register Online.



- Select Course Search.
- 6. Type a keyword in the **Search field** (ex. Motorcycle)
- 7. Select the course you would like to add.
- 8. Verify the Course Information is correct (i.e. Date, Location), then select **Register Now**.
- 9. Enter information in the **About You** section, then select **Next**. The \* indicates required fields.
- 10. Enter information in the **Address** section then select **Next**. The \* indicates required fields.
- 11. Pay for Classes
  - 1. Review registration cart.
  - 2. Enter payment information.
  - 3. Check the box accepting the refund policy.
  - 4. Click Register.
- 12. Upon successful completion, you will receive a confirmation email.

If you need additional assistance, please contact 910-755-7320.

To register, **visit brunswickcc.edu** or use this QR code



# **WORKFORCE DEVELOPMENT**

## **AUTOMOTIVE**

#### MARINE ENGINE REPAIR I

This course covers two and four cycle engines that are used for marine vessel propulsion. Emphasis is placed on design, cooling systems, lubrication systems, and air in-take systems. Upon completion of the program, students should be able to test, troubleshoot, diagnose, and repair marine engine systems.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48579	8/19/24	12/2/24	5:30-9:30	M,W	\$180	MC

#### MARINE ENGINE REPAIR II

This course is a continuation of Level I and provides students with advanced skills in marine engine repair. Topics include sensors and signals, disassembly of the powerhead, rebuilding of the powerhead, engine control management, fuel injection, diagnostic testing, and support systems.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48580	8/20/24	11/21/24	5:30-9:30	T,TH	\$180	MC

#### **MOTORCYCLE MAINTENANCE**

Enhance your knowledge of motorcycle engine repair in this hands-on training. Learn about motorcycle fuel, ignition, and electrical systems as well as engine tune ups.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48787	10/12/24	10/19/24	8-5	S	\$92.50	MC

#### **VEHICLE OBD INSPECTION**

This course is designed to meet training requirements (initial and/or renewal) for On Board Diagnostics (OBD) Emission Inspection Program administered by NC Division of Motor Vehicles, License and Theft Bureau. Safety Certification is required before your OBD will be awarded. Safety class should be taken before OBD class. Topics covered include an overview of DMV OBD regulations, inspection procedures, and proper use of diagnostic equipment.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48573	7/16/24	7/18/24	6-10	T,TH	\$75	MC
48574	8/13/24	8/15/24	6-10	T,TH	\$75	MC
48575	9/17/24	9/19/24	6-10	T,TH	\$75	MC
48608	10/8/24	10/10/24	6-10	T,TH	\$75	MC
48609	11/19/24	11/21/24	6-10	T,TH	\$75	MC
48610	12/10/24	12/12/24	6-10	T,TH	\$75	MC

#### **VEHICLE SAFETY INSPECTION**

This course is designed to meet the training requirements (initial and renewal) for the Auto Safety Inspection Program, which is administered by the NC Division of Motor Vehicles. This course includes an overview of regulations, inspection procedures, and the proper use of diagnostic equipment. This course should be taken before the OBD Inspection course.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48569	7/9/24	7/11/24	6-10	T,TH	\$75	MC
48570	8/6/24	8/8/24	6-10	T,TH	\$75	MC
48571	9/10/24	9/12/24	6-10	T,TH	\$75	MC
48572	10/1/24	10/3/24	6-10	T,TH	\$75	MC
48606	11/12/24	11/14/24	6-10	T,TH	\$75	MC
48607	12/3/24	12/5/24	6-10	T,TH	\$75	MC

# **BEAUTY AND WELLNESS**

#### **COSMETOLOGY I (SPANISH)**

This course provides students with the opportunity to learn the art of cosmetology at BCC's streamlined, non-degree licensure course. The course prepares students to be work ready by focusing on safety, sanitation, theory, and hands-on training in the salon environment. This course will prepare students for the North Carolina Board of Cosmetic Art Examiners State Board Licensure Exam.

<b>COURSE</b> 46862	<b>START DATE</b> 7/11/24	<b>END DATE</b> 11/7/24	<b>TIME</b> 8-4:30	DAY(S) TH	<b>COST</b> \$182.50	<b>LOCATION</b> MC
COSMETOLOGY II						
COURSE 48605	<b>START DATE</b> 7/18/24	<b>END DATE</b> 11/14/24	<b>TIME</b> 8-4:30	DAY(S) TH,F,S	<b>COST</b> \$182.50	<b>LOCATION</b> MC

#### **ESTHETICIAN**

Students will focus on learning the foundational skills needed for a successful career in the field of esthetics. Topics will include safety and sanitation practices, facials, hair removal, microdermabrasion, makeup application and chemical peels. Students will learn customer service and receive hands on training in a simulated salon environment under the direct supervision of a licensed instructor. Additional cost for books, kits, and uniforms

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48699	9/23/24	1/21/24	9-3.30	MTWTHE	\$182.50	MC

#### **MASSAGE THERAPY II**

Prerequisite: Massage Therapy I. In the second part of the massage therapy program the coursework continues with instruction in sports and seated massage, business law and ethics as well as hands on training. The students will perform massage services in a simulated massage clinic under the direction of a licensed massage instructor. Upon successful completion of the course students are eligible to sit for the licensure exam administered by FSTMB (MBLEX). Additional cost for books and licensing exam.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
47208	7/1/24	10/3/24	9-3:30	M,T,W,TH	\$182.50	BETC
46783	7/26/24	12/20/24	8-4:30	F,S	\$182.50	BETC

#### **NAIL MANICURIST**

This one semester course will focus on developing manicuring and pedicuring skills. Students will learn through traditional lecture and hands-on clinical training. Topics include safety and sanitation requirements, skills and techniques in artificial nail enhancements, nail art, and customer service. Students learn the latest procedures in a simulated salon environment and gain valuable experience providing clients with a complete range of manicuring and pedicuring services. This course prepares students to sit for the NC state board licensure exams. Additional Fee for kit, books, and uniform.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48697	9/27/24	3/14/25	8-4:30	F,S	\$182.50	MC

#### **NATURAL HAIR CARE**

This 300-hour NC State board approved course is designed to teach students how to care for natural hair without the use of chemicals such as perms/relaxers and hair color. The style techniques include braiding, twisting, wrapping, extending and locking natural hair. For more information call (910) 755-7378.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48698	7/22/24	11/14/24	4:30-9:30	MTWTHE	\$182.50	MC.

## **COMPUTER COURSES**

#### **COMPUTER BASICS**

This course is a beginner's hands-on class for those with no computer experience. Students will learn terminology, how to set up e-mail, how to create, save and retrieve a document, and how to use a search engine.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48541	8/5/24	9/27/24			\$125	ONLINE

#### **MICROSOFT OFFICE: ACCESS**

Microsoft Access is a versatile tool that can be used as your personal data management application, or, scale your project for an entire department or organization. Microsoft Access training will teach you to collect, manage and report.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48542	10/7/24	11/29/24			\$180	ONLINE

# **CULINARY COURSES**

#### **BARTENDING**

This course will prepare students to mix, pour, and serve cocktails through lecture and hands-on experience. Instruction will include bar setup, basic hospitality, and North Carolina's Alcohol and Law Enforcement (ALE) consumption laws.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
47801	9/7/24	9/28/24	8-6:30	S	\$127.50	MC
47746	10/1/24	10/31/24	5:30-9:30	T,TH	\$127.50	MC

#### **CULINARY: BAKING & PASTRIES**

This course will provide students with the necessary skills to bake in a commercial establishment. The Instructor will cover baking techniques, weights and measurements, terminology and calculations. Students will utilize these skills and gain experience baking pies, breads and cakes.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48555	8/26/24	12/16/24	2-6	M.W	\$432.50	MC

#### **CULINARY: FARM TO FORK**

This class is designed to help you learn how to source, shop, and prepare locally grown and in-season meals. Preparing locally grown and harvested produce and proteins that you can be confident of their journey from seed to plate! Eating locally isn't just good for your health, it builds sustainable food systems for our area. Utilizing our local farms invests in our health and our farmers. Join us in nurturing community relations while preparing delicious food in a professional kitchen setting!

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
47729	7/19/24	7/19/24	5:30-8:30	F	\$97.50	MC
47730	8/16/24	8/16/24	5:30-8:30	F	\$97.50	MC

#### **CULINARY FOUNDATIONS**

This introductory course provides students with a comprehensive experience focusing on safety, sanitation, nutrition principles, equipment usage, knife skills, measuring and recipe conversion. Students will experience a combination of lecture and project-based learning that prepares students to be successful in the food service industry (Culinary Arts Prep Cook). Successful students will earn industry recognized credentials

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48792	8/19/24	12/9/24	9-1	MW	\$432.50	MC

#### **Workforce Development**

#### **CULINARY: HEARTY WINTER DINNER**

Learn how to make cider braised, herb chicken with wild rice and mushrooms. A one-pot meal that is sure to warm you up on cozy winter nights. The delicious cider adds a perfect balance of sweetness in contrast with the savory garlic and herbs. You will also get a roll recipe wonderful for cleaning up the plate and getting the last bit of the delicious sauce.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 47742
 12/13/24
 12/13/24
 5:30-8:30
 F
 \$97.50
 MC

#### **CULINARY: SERVSAFE**

The course is designed to give the food handler the understanding of proper sanitation precautions and point out the results to be expected should these precautions not be taken. The course will deal with the study of infection and illness, proper food handling techniques, personal hygiene, and personal safety. Students will be made aware of the regulations of the Occupational Health & Safety Act.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48577
 7/20/24
 7/20/24
 9-6
 S
 \$70
 MC

#### **CULINARY: TACO PARTY**

Learn regional taco styles and techniques to create your perfect taco from scratch. You will make taco proteins, guacamole, fresh salsa, and cilantro lime crema!

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 47733
 9/20/24
 9/20/24
 5:30-8:30
 F
 \$97.50
 MC

#### **CULINARY: THANKSGIVING PIES**

Students enrolling in this course will prepare classic Thanksgiving Day pies - pumpkin, pecan, and chocolate bourbon pecan. Students will prepare the pies and then have the option to freeze for an upcoming meal, family gathering, or catered event. The techniques and recipes will be available for students to use year after year.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 47741
 11/15/24
 11/15/24
 5:30-8:30
 F
 \$97.50
 MC

#### **CULINARY: PERFECT ROAST CHICKEN**

Whether you are cooking for two, or ten, roasted chicken is always a crowd pleaser. A traditional recipe to put in your culinary repertoire-buttery, herb whole roasted chicken with vegetables, cooked to perfection!

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 47737
 10/18/24
 10/18/24
 5:30-8:30
 F
 \$97.50
 MC

## **EDUCATION**

#### **EFFECTIVE TEACHER TRAINING**

This course provides training in presentation skills, learning expectations, monitoring student behavior within the scope of your role - in the classroom and transitions, and time management skills needed to support a classroom as a substitute teacher. Upon completion, students should be able to relate content to the roles of substitute teachers in supporting school districts, schools, and students.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48764	8/5/24	8/26/24			\$70	ONLINE
48765	9/16/24	10/7/24			\$70	ONLINE
48766	11/4/24	11/25/24			\$70	ONLINE

# **HEALTHCARE COURSES**

#### **CARDIOVASCULAR MONITOR TECH**

In this 112 hour course, students will learn how the cardiac system functions. The course prepares students on how to perform and interpret EKG rhythms. This course prepares students to work in hospitals, physician offices, and in ambulatory care monitoring centers.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 47996
 9/13/24
 11/2/24
 8-3:30
 F,S
 \$212
 IECL

#### **CONTEMPORARY ISSUES IN ADDICTION**

Prerequisites: Intro to CADC, and Treatment of Addictions. This 96 hour class provides a review of the diverse special populations which are associated with the addictions treatment. Topics covered include prevention strategies, and treatment methods associated within a variety of special populations. Text book required: *Taking Sides: Clashing Views on Controversial Issues in Drugs and Society 12th edition.* New York: McGraw-Hill.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 47411
 9/16/24
 1/16/24
 \$180
 ONLINE

#### **HEALTH CARE CAREER FOCUS**

This 7-hour course serves as a pre-requisite for Nurse Aide I, Clinical Medical Assistant, Cardiovascular Technician, and Phlebotomy. Course topics include employment opportunities, resources at Brunswick CC, study skills, and assessment that measures applied math, workplace documents, and graphic literacy.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
47583	7/16/24	7/22/24			\$70	ONLINE
47419	7/26/24	7/26/24	8-3:30	F	\$70	MC
47421	8/9/24	8/9/24	8-3:30	F	\$70	MC
47422	8/13/24	8/19/24			\$70	ONLINE
47423	9/6/24	9/6/24	8-3:30	F	\$70	MC
47424	10/22/24	10/28/24			\$70	ONLINE
47425	11/19/24	11/25/24			\$70	ONLINE
47426	12/6/24	12/6/24	8-3:30	F	\$70	MC.

#### INTRO TO CADC

96-hour online class is the first of a three-part series that will prepare you for a certification as a Certified Alcohol and Drug Counselor.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48512
 8/19/24
 12/6/24
 \$180
 ONLINE

#### **NURSE AIDE I**

This 192-hour course consists of classroom lecture, lab skills and a 40 hour clinical experience. The course prepares students to work in skilled nursing facilities, home health, hospice, physician offices, and hospitals. In addition, this courses serves as the prerequisite for the Nursing Program. Upon completion, students are eligible to obtain North Carolina's Nursing Assistant Certification.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48433	8/28/24	11/25/24	8-4:30	M,W	\$212	MC
48432	9/4/24	11/14/24	8-4:30	M,W	\$212	IECL
48435	9/4/24	12/12/24	5:30-9:30	T,W,TH,S	\$212	MC
48434	9/5/24	11/26/24	8-4:30	T,TH	\$212	MC

#### **NURSE AIDE I REFRESHER**

This 48-hour course includes traditional lecture and lab skills that prepare students for North Carolina's NAI exam. The pre-requisite for this course is Nurse Aide I. This class cannot serve as a replacement for Nurse Aide I.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48430	7/12/24	8/3/24	8-4:30	F,S	\$137.50	MC

#### **PHLEBOTOMY**

This 216-hour course provides traditional lecture, skills, and clinical experience that prepare students for the proper collection of blood and other specimens associated with diagnostic testing. Successful completion allows students to perform specimen collection procedures on patients in various health care settings. Upon course close, students may seek national certification as a phlebotomy technician.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48810	8/27/24	11/26/24	8-4:30	T,TH	\$222	MC

## **HUMAN RESOURCES DEVELOPMENT**

#### **ELECTRICAL ASSISTANT PATHWAY**

This is a week-long 40-hour course that introduces individuals who are unemployed or under employed and interested in entering the electrical field as an assistant. This course will cover career exploration, employability skills needed to enter the field, safety requirements, professional behavior, and tools of the trade. This is also a good entry to our electrical apprenticeship program. Individuals who complete this class will have the opportunity to be interviewed by employers. Preregistration required.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48590	8/12/24	8/16/24	8-4:30	M.T.W.TH.F	\$125	MC

# **LANGUAGE**

#### **AMERICAN SIGN LANGUAGE I**

An introduction to the basic skills in production and comprehension of American Sign Language (ASL). Designed for the beginning signer or someone that wants to refresh their signing skills. Develops conversational ability, culturally appropriate behaviors, and exposes students to ASL grammar. Appropriate for required work force sign language training. Required Text Book by Edgar H. Shroyer - *Gallaudet College Press- Signs of the Times*.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48556	8/22/24	12/19/24	6:30-8	TH	\$70	MC

#### **CONVERSATIONAL SPANISH I**

This course is designed for individuals who have a basic understanding of Spanish and would like to communicate better in this language. This course continues to emphasize the proper vocalization and communication skills seen in Spanish for beginners to be able to communicate and properly converse in Spanish. Preregistration required.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48740	10/28/24	12/18/24	6-9	MW	\$130	BETC.

#### **CONVERSATIONAL SPANISH II**

This course is for students who have taken Conversational Spanish I and are interested in expanding their communication skills. Preregistration required.

COURSE	START DATE	<b>END DATE</b>	TIME	DAY(S)	COST	LOCATION
48744	9/3/24	10/24/24	6-9	T,TH	\$130	BETC

#### **SPANISH FOR BEGINNERS**

This entry level course will introduce students to Spanish grammar, phonetics, and culture. This course is designed to improve workplace morale, teamwork, and prepare individuals for work related travel. This course will meet the prerequisite requirements for Conversational Spanish I.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48745	8/12/24	10/7/24	6-9	MW	\$130	BETC.

#### **Workforce Development**

#### METALWORKING

#### **CNC MACHINING TECHNOLOGY**

This program is designed to provide students with the skills necessary to become employed as a machinist in an industrial setting. Safety, CNC equipment, measurement, CNC programing, turning, and milling will be taught through a combination of lecture and project-based activities.

START DATE **END DATE COURSE** TIME DAY(S) COST 48584 12/5/24 5:30-9:30 \$202.50 MC. 9/3/24 TTH

#### **MACHINING TECHNOLOGY\***

This course introduces students to the growing field of manufacturing and machining. The course content includes machine shop safety, precision measuring, job planning, computer numerically controlled (CNC) lathe operation, drilling techniques, milling operation, surface grinding job layout machine maintenance, and teamwork. This course leads to a variety of industry recognized credentials through the National Institute of Metalworking Skills. The students' project evaluation is conducted by quality inspectors at local manufacturing firms.

COURSE START DATE **END DATE** TIME COST LOCATION DAY(S) 48603 8/26/24 12/12/24 8-10 AM M.T.W.TH \$202.50 MC



#### \*Guaranteed Interviews with GE for Machine Technology Completers

#### PRECISION MACHINING

Precision machining technology involves the use of computer-controlled machines and specialized tools to create intricate and accurate parts from raw materials. The precision machining technology course prepares students for entry-level positions in the machining trade.

**END DATE** COURSE START DATE TIME DAY(S) COST **LOCATION** 48700 8/26/24 12/4/24 5:30-9:30 MW\$202.50 MC

#### **WELDING I**

The purpose of this course is to prepare students to make a successful start toward becoming craftsman in the welding trade. Students learn to use gases and/or welding processes and to braze and solder metal parts according to diagrams, blueprints, or written specifications. Students will have the opportunity to receive National Center for Construction Education and Research (NCCER) pocket card as well as OSHA 10-hour pocket card upon successful completion of required exams. Book required. Class is limited to 12 students.

**COURSE** START DATE **END DATE** TIME DAY(S) COST LOCATION 48582 8/19/24 12/11/24 6-10 M,W \$242.50 MC

#### **WELDING II**

This course will begin where Welding I ended. You will receive more in-depth instruction in welding metal with oxyacetylene equipment, using tools to shape and cut metals; braze welding with oxyacetylene equipment, interpreting blueprints, welding metals with shielded metal arc equipment, and understanding welding tests and codes. This is a National Center for Construction Education and Research (NCCER) class. Book required.

LOCATION COURSE **START DATE END DATE** TIME DAY(S) COST 48583 8/20/24 12/12/24 6-10 T.TH \$242.50 MC

## **NOTARY**

#### **NOTARY**

Notaries play an important role in preventing fraud and provide a means of validating records, actions, and agreements. They verify the identity of individuals executing documents that transfer valuable property, establish legal rights, and obligations. This course requires students to have the latest edition of the NC Notary text prior to class. Students are also required to submit a copy of their driver's license when registering for the course.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48668	7/16/24	7/16/24	9-5	Т	\$70	MC
48669	8/20/24	8/20/24	9-5	Т	\$70	MC
48670	9/17/24	9/17/24	9-5	T	\$70	MC
48671	10/15/24	10/15/24	9-5	T	\$70	MC
48672	11/12/24	11/12/24	9-5	Т	\$70	MC
48673	12/3/24	12/3/24	9-5	Т	\$70	MC

#### **TRADES**

#### **ADVANCED CARPENTRY**

This advanced course is designed to build upon skills learned in previous carpentry courses. Safety, measurement, tools and equipment, products and materials, carpentry and framing, exterior finishing, interior finishing, building codes and inspections, and energy efficiency will be taught through a combination of lecture and project-based activities. Students will have the opportunity to obtain the National Center for Construction Education and Research (NCCER) certifications upon the successful completion of required exams.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48585	9/3/24	11/21/24	5:30-8:30	T,W,TH	\$222.50	MC

#### **ELECTRICAL LICENSE RENEWAL**

This course provides important updates that are related to changes found within the national electrical code. Instruction will also address amendments associated with North Carolina's code. Successful completion of this course will meet the continuing education requirements that are mandated by the North Carolina Board of Electrical Contractors.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
46800	7/20/24	7/20/24	8-4:30	S	\$70	MC
48558	8/24/24	8/24/24	8-4:30	S	\$70	MC
48559	10/19/24	10/19/24	8-4:30	S	\$70	MC
48560	12/14/24	12/14/24	8-4:30	S	\$70	MC

#### **ELECTRICAL LINEWORKER**

This 10-week, 400-hour course will prepare students for employment in the electrical utility industry. This accelerated course will lead to the following industry recognized credentials: 3M, Greenlee, OSHA, Flagger, CPR/First Aid, Pole Top & Bucket Rescue, Forklift Safety, and Competent Person Trenching. Project Based learning, climbing, equipment usage, teamwork, physical conditioning, electrical theory and line repair are core components of this course. Course content aligns with the outcomes defined by the Carolina Energy Workers Consortium. Pre-registration requirements include GED, high school diploma, valid driver's license, and the Department of Transportation physical exam results. This is a Pre-apprenticeship class.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48687	8/19/24	10/28/24	8-4:30	M,T,W,TH,F	\$277.50	MC

#### **ELECTRICAL TECH I RESIDENTIAL**

This course prepares students for an entry-level light construction and basic residential electrical installations. Topics include static electricity, OHMs law, DC circuits, alternating & direct currents, indicators, transformers, capacitors, electronic, safety, green building practices, blueprint reading, and regulatory NEC requirements for residential facilities. The skills acquired prepares the student for immediate employment in the electrical field. Student will also have the opportunity to obtain a 10-hour OSHA safety card, NCCER and Greenlee certifications.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48567	8/5/24	12/10/24	6-10	M,T,W	\$242.50	IECL
48614	8/12/24	12/16/24	8-12	M,T,W	\$242.50	IECL

#### **ELECTRICAL TECH II COMMERCIAL**

Pre requisite Electrical Tech I. This course covers Load calculations, conductor selection calculations, practical lighting applications, hazardous locations, overcurrent protection, distribution equipment, transformers, commercial electrical services, motor calculations, voice, data, & video, motor controls. Students will also have the opportunity to obtain NCCER & Green Lee certifications.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48624	8/19/24	11/26/24	6-10	M,T,W,TH	\$232.50	IECL

#### **ELECTRICAL TECH III LIGHT INDUSTRIAL**

Pre requisite Electrical Tech II. This course covers alternating current, motors, electric lighting, conduit bending, pull & junction boxes, conductor installations, cable tray, conductor termination and splices, grounding and bounding, circuit breakers and fuses, control systems, as well as an introduction to programmable control systems Students will also have the opportunity to obtain NCCER & GreenLee certifications.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48676	8/27/24	12/5/24	6-10	T.W.TH	\$232.50	IECL

#### **HVAC I**

The purpose of this course is to prepare students to make a successful start toward becoming craftsman in the HVAC field. Course will familiarize student with mechanical codes. Students will have the opportunity to obtain National Center for Construction Education and Research (NCCER) pocket card as well as OSHA ten hour pocket card upon successfully completion of required exams. Course work includes lecture, handouts and hands-on experience. Book required.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCA	TION
47314	8/19/24	12/11/24	5:30-9:30	M,T,W	\$242.50	MC	47317
8/26/24	12/13/24	8-10:15	MTW/TH	\$242.50	MC		

#### **HVAC II**

This course is a continuation of Heating and Air Conditioning I, It is designed to provide the student with advanced skills in the subject matter. The course will venture into a more in-depth study of the Heating and Air Conditioning industry. You will have the opportunity to obtain your CFC Certification. The course will better familiarize the student with mechanical codes. Pre-registration required for class. Book required.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
47319	8/27/24	12/12/24	5:30-9:30	T,TH	\$232.50	MC

#### **Workforce Development**

#### **WORKFORCE DEVELOPMENT**

#### **BLUEPRINT READING 1-SP**

This course introduces students to the basic principles of blueprint reading. Course topics include line types, orthographic projections, dimensioning methods, and notes for residential and commercial construction. Upon successful completion, students will interpret blueprints and visualize the features of a part.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48677
 9/12/24
 12/5/24
 6-10
 TH
 \$125
 IECL

#### **CONSTRUCTION PROJECT MGT - ONLINE**

This course will prepare individuals with backgrounds in construction to advance to supervisory or management positions. Such positions may include project manager, superintendent, estimator, foreman and inspector. Topics include preparing and negotiating cost estimates, budgets, and work timetables. Upon completion, students will have an understanding of directing the planning and execution of complex projects, have the ability to implement standardized project management methodologies, cost control, and best practices, as well as using Microsoft Project Management. Students will have the opportunity to earn NCCER credential in Project Management.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48783
 8/20/24
 11/7/24
 6-10
 T,TH
 \$210
 ONLINE

#### **GENERAL CONTRACTOR PREP**

This course will help prepare individuals for NC Building Contractor's Licensure Board Certification exam. Class will emphasize codes, cost estimation, blueprint reading, and construction terms. First class will be oriented to assist you with completing your application to NC Building Contractors Licensure Board. Books required. Book list will be provided on first night of class. Books are estimated \$300 - \$500 For info regarding NC Licensing, go to: www.nclbgc.org and www.contractorsseminars.com

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48679
 9/10/24
 11/26/24
 6-9
 T
 \$130
 MC

#### LEAD SAFETY REMOVAL-INITIAL

This course will prepare students and organizations to meet the EPA's Lead Renovation, Repair and Painting Rule (RRP Rule 40CFR 745225). The learning objectives are based on the safe renovation, repair, and disturbance of lead-based paint in homes and facilities built before 1978. This course includes skills assessment and the required certification for lead safety removal.

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
48591	8/22/24	8/22/24	8-5:30	TH	\$100	IECL
48592	12/19/24	12/19/24	8-5:30	TH	\$100	IECL

#### LEAD SAFETY REMOVAL- REFRESHER

This is a 4-hour class for Certified Renovators who wish to maintain their certification as active prior to the expiration date of their original certification (5 years in NC). Submit a copy of the unexpired certificate at the time of registration.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48593
 10/17/24
 10/17/24
 7:30-12:30
 TH
 \$95
 IECL

#### **SOLAR PV INSTALLER**

This course provides instruction on the fundamentals of Solar Photovoltaic systems. Students will learn design criteria, installation, safety issues, and maintenance of photovoltaic systems, construction skills, and applied math skills. Upon completion, students will have the knowledge base for an entry-level position with a dealer/installer in the Solar Photovoltaic industry. NCCER Certification. Prerequisite Electrical 1 & 2.

 COURSE
 START DATE
 END DATE
 TIME
 DAY(S)
 COST
 LOCATION

 48678
 9/7/24
 12/7/24
 8-4:30
 S
 \$232.50
 IECL



# **PUBLIC SAFETY TRAINING**



Each semester, Brunswick Community College provides comprehensive, hands-on emergency training for the citizens of Brunswick County. Listed below is a sample of some of the courses offered. Please visit **Brunswickcc.edu** for a full course listing of our training calendar using the QR Codes below.





**BCC Public Safety** 

Public Safety Calendar

## **EMERGENCY MEDICAL SERVICES TRAINING**

#### **EMERGENCY MEDICAL TECHNICIAN (EMT) INITIAL COURSE**

If your ideal career involves an ever-changing, action-packed workday in service to others, you may want to consider training as an Emergency Medical Technician. It's a rewarding career with room to advance. Learn everything you need to earn your EMT credential during this semester-long program. From there, you can get to work with the option of continuing to train for your Advanced EMT credential. The initial EMT Course is one semester long and meets two weekday evenings each week from 6:00-10:00 PM, and on some weekends from 9:00AM -5:00PM. Weekday evenings vary. Training takes place at BCC's main campus in Bolivia, NC. This is a promising career with great pay, dedicated professionals, and purpose.

**COURSE INFORMATION TO BE DETERMINED** 

LOCATION

MC

#### ADVANCED EMT (AEMT) INITIAL COURSE

Advanced EMT is the next step in progression after completing EMT Initial. You will learn advanced patient care, intravenous access, cardiac rhythm interpretation, and many other advanced life support skills. The AEMT Course is four months long and meets Mondays and Wednesday, from 6:00-10:00 PM, and on some Saturdays 9:00 AM -5:00 PM. The next course begins in November 2024. Training takes place at BCC's main campus in Bolivia, NC. This is a promising career with great pay, dedicated professionals, and purpose.

**COURSE INFORMATION TO BE DETERMINED** 

LOCATION

MC

#### MONTHLY CME ONLINE TOPICS FOR BLS AND ALS

Scan Public Safety Calendar for dates and times.

# IN-SERVICE LAW ENFORCEMENT TRAINING

#### **FIREARMS**

12 NCAC 09E .0106 Annual in Service Firearms Qualification Specifications. Scan Public Safety Calendar for dates and times.

#### **DETENTION OFFICER CERTIFICATION COURSE**

Scan Public Safety Calendar for dates and times. The Commission mandated 174-hour course takes approximately 5 weeks to complete and concludes with a comprehensive written exam. Upon successful completion of the course, the new detention officer will be eligible to be certified as a detention officer in North Carolina.

#### **CRISIS INTERVENTION TEAM**

Scan Public Safety Calendar for dates and times. The lack of mental health crisis services across the U.S. has resulted in law enforcement officers serving as first responders to most crises. A Crisis Intervention Team (CIT) program is an innovative, community-based approach to improve the outcomes of these encounters.

# FIREFIGHTING COURSES

#### FIRE FIGHTER I & II (2019 EDITION)

Scan Public Safety Calendar for dates and times. Follows NFPA 1001, 2019 Standard for Fire Fighter Professional Qualifications. This program consists of 12 core classes, with a minimum of 428 hours of instruction; and 4 corequisite classes with a minimum of 80 hours of instruction. After successful completion of these courses candidates will receive the Firefighter Fire and Rescue Commission IFSAC Certification.

#### **TECHNICAL RESCUER**

Scan Public Safety Calendar for dates and times. Follows NFPA 1006, 2013 Standard for Technical Rescue Professional Qualifications, Chapters 5 & 6

# IT'S NEVER TOO LATE TO FINISH HIGH SCHOOL!

# **GATEWAY TO EMPLOYMENT AND ACADEMIC READINESS (GEAR)**

Please call 910-755-7358 to learn more about earning your GED or high school diploma.

NOTE: Students 16 or 17 years of age must have signed school and parental releases on file at BCC before attending orientation.

#### STUDENT ORIENTATION

Students may choose to attend AM (8:30-12:30) or PM (5-9) session.



	START DATE	END DATE	TIME	DAY(S)
AUGUST	8/6/24	8/8/24	AM	T,W,TH
	8/13/24	8/15/24	AM	T,W,TH
	8/20/24	8/22/24	PM	T,W,TH
SEPTEMBER	9/3/24	9/5/24	AM	T,W,TH
	9/10/24	9/12/24	AM	T,W,TH
	9/17/24	9/19/24	PM	T,W,TH
OCTOBER	10/1/24	10/3/24	AM	T,W,TH
	10/8/24	10/10/24	AM	T,W,TH
	10/15/24	10/17/24	PM	T,W,TH
NOVEMBER	11/5/24	11/7/24	AM	T,W,TH
	11/12/24	11/14/24	AM	T,W,TH
	11/19/24	11/21/24	PM	T,W,TH
DECEMBER	12/3/24	12/5/24	AM	T,W,TH
	12/10/24	12/12/24	AM	T,W,TH
	12/17/24	12/19/24	PM	T,W,TH

Arts

# **ARTS**



To Register for Arts and Cultural Heritage Courses at Southport Center visit **Brunswickcc.edu** or use this QR Code.

# Clases de Inglés Gratis (ESL Free Classes)

5-9 PM en Bolivia

#### Programa para Adultos en Español

- Manicurista Tecnico en Uñas
- Preparación para el GED Equivalencia de High School
- Asistente Administrativo
- Office Practice Conceptos de Computación
- Quickbooks
- Cocina (Conceptos básicos, intermedios, y avanzados. Pasteleria y Repostería)
- Electricidad (Residencial, Comercial,
- e Industrial)
- OSHA Seguridad industrial
- Construcción Carpintería
- Administración de Proyectos de Construcción
- Lectura de planos
- Soldadura NUEVA
- Aire Acondicionade NUEVA

Déjanos ayudarte planificar tu futuro.



Para obtener una cita favor llamar al 910-755-8561. Hay oportunidades de becas. iPregunta si Calificas!

# SMALL BUSINESS CENTER



To Register for Small Business Center offerings, please visit www.brunswickcc.edu/Programs/Continuing Education/Small Business Center and follow the directions.

#### **GOOGLE TOOLS FOR BUSINESS**

In this session, we discuss several of the free and low-cost Google products for work and how they can help you in marketing your business. We'll discuss using Google Alerts, Google Trends, and YouTube for social media and email marketing, Google Docs and Google Drive (including some great tips and shortcuts), and additional resources including mobile apps, Google Keep and Workspace, and Google Business Profile.

START DATE	TIME	DAY(S)	COST	LOCATION
8/27/24	12:00-1:30	W	FREE	ONLINE
9/25/24	5:30-7	W	FREE	ONLINE

#### **BUILD YOUR BUSINESS THROUGH BUSINESS NETWORKING**

Business networking is an effective low-cost marketing method for developing sales opportunities and contacts. Business networking is a way for you to make the maxim, "It's not what you know, it's who you know..." work for you. Learn etiquette and best practices for networking events, including the pre-planning, the event itself, and the follow-up. Start thinking of networking as not only an opportunity to meet potential customers but also to build relationships and interact with people who can assist your business on many different levels.

START DATE	TIME	DAY(S)	COST	LOCATION
9/10/24	5:30-7	W	FREE	ONLINE

#### HARNESSING THE FACEBOOK ALGORITHM

The average free reach on Facebook is dreadful. It's hopeless, right? Not if you know what you're doing. If you work with the algorithm and give it what it wants, it'll give you what you want: eyes on your content. Commercial photographer Bob Mackowski routinely achieves 5-20x the average Facebook views on his work and he'll teach you how you can get above-average views as well.

START DATE	TIME	DAY(S)	COST	LOCATION
9/26/24	3-4	TH	FREE	ONLINE

#### **BASIC INFORMATION ON PERMITTING & GUIDELINES FOR RESTAURANTS & FOOD TRUCKS**

Are you thinking about cooking and selling food in a restaurant or via a mobile food unit? If you answered yes, then you should attend this fact-filled seminar. Here you will learn the NC rules governing food establishments, the permitting process, and special guidelines for a mobile food unit.

START DATETIMEDAY(S)COSTLOCATION10/10/2410:30-12THFREELELAND CENTER

#### **CHOOSING THE RIGHT LEGAL STRUCTURE**

This seminar will give you the information you need to understand the differences between the different types of legal structures of a small business. It will cover the basic advantages and disadvantages of each of the following: Sole Proprietorship, Partnership, S and C Corporation, and Limited Liability Company. In addition, you will learn the various reporting requirements and processes involved in setting up each type.

START DATE	TIME	DAY(S)	COST	LOCATION
10/17/24	5:30-7	TH	FREE	ONLINE

#### HOW TO SELL ONLINE TODAY - DO I NEED AN ONLINE ECOMMERCE PRESENCE?

We will explore the features of well-known e-commerce sites such as an eBay Store, Shopify website, Amazon.com, and Etsy as well as creating your website as an online store. One way to expand your small business is to sell products online. Developing a revenue stream from online sales is an easy way for small businesses to increase their profits. Learn what sites work best to sell your product or service. At the end of this session, you will be able to understand whether: 1. You need to sell online and what are the risks and rewards, the Pros and Cons. 2. Have an understanding of your online store options such as an eBay Store, Amazon web store, Shopify website, Etsy Shop, or your website. 3. Understand the differences between platforms and determine what is right for your business.

START DATE	TIME	DAY(S)	COST	LOCATION
10/29/24	12-1:30	Т	FRFF	ONLINE

#### CONTENT MARKETING: WHAT TO SAY, HOW TO SAY IT

Heard of "location, location, location"? For online marketing, it's "content, content, content"! Things like tone, date & time, and frequency impact how you attract and engage your audiences (or not). We'll cover tidbits like how many links create the most engagement, how to create high-open subject lines, tips on using pictures and videos, and more.

START DATE	TIME	DAY(S)	COST	LOCATION
11/6/24	5:30-7	W	FREE	ONLINE

#### PINTEREST, BLOGGING, AND MOBILE MARKETING

Step further into social media marketing, and learn how new sites and technologies are helping small businesses build relationships with their customers. Sites such as Pinterest provide another avenue for businesses to share information and communicate with their customers. Blogging sites such as WordPress are also inexpensive marketing options for businesses. Small businesses must also understand the power of mobile marketing and the opportunities that it presents. This seminar for small business owners covers each of these topics and helps them move ahead with connecting to customers.

START DATE	TIME	DAY(S)	COST	LOCATION
11/7/24	10-11:30	TH	FREE	ONLINE
12/10/24	5:30-7	T	FREE	ONLINE

#### **Small Business Center**

#### **CANVA: DESIGN BASICS - PART 1**

Audience: Beginner to Intermediate. Canva is a powerful, free design tool that you can use to create professional graphics, short videos, and print materials. Join this session to learn how to set up and use Canva, how to create eye-catching images using this software, and how to use other powerful features of this fantastic and user-friendly tool. This hybrid session consists of instruction and hands-on experience. No software or graphic design knowledge is needed.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 11/12/24
 11:30-1
 T
 FREE
 ONLINE

#### **CANVA: DESIGN BASICS - PART 2**

Audience: Beginner to Intermediate. Canva is a powerful, free design tool that you can use to create professional graphics, short videos, and print materials. Join this session to learn how to set up and use Canva, how to create eye-catching images using this software, and how to use other powerful features of this fantastic and user-friendly tool. This hybrid session consists of instruction and hands-on experience. No software or graphic design knowledge is needed.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 11/19/24
 11:30-1
 T
 FREE
 ONLINE

#### **BUSINESS PHOTOGRAPHY FOR NON-PHOTOGRAPHERS**

You need visuals to represent your business on your website and social media. Make sure that they're not terrible. Commercial photographer Bob Mackowski will give you some basic, entry-level tips to use with any camera (yes, even your cell phone). Your business isn't awful; make sure that your visuals don't make it look that way.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 11/20/24
 5:30-6:30
 W
 FREE
 ONLINE

#### HOW TO FIND YOUR CUSTOMERS USING SOCIAL MEDIA

Customers are the key to building a successful business and your online reputation is crucial for finding customers. This fast-paced class teaches you where and how to find your customers. In this class, you will learn how to get a free Online Reputation report. Learn which SEO keywords your competitors are using for free. We will briefly compare the more current methods of social media marketing. You will quickly learn how to find, motivate, and keep consumers coming to your business. Discover the variety of Free market research tools that will give you critical information about your industry and customers.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 11/26/24
 12-1:30
 T
 FREE
 ONLINE

#### **ALL ABOUT INSTAGRAM**

Stories and hashtags and reels, oh my! Building your brand and selling on Instagram does not need to be a mystery! Pictures are worth a thousand words . . . and they sell! Join us for a workshop designed to help move followers from inspiration to making purchasing decisions instantaneously. This session will cover building your brand, creating buzz, Instagram influencers, hashtags, a business toolkit, and the ins and outs of business. Bring your device for some hands-on activity!

START DATE TIME DAY(S) COST LOCATION 12/4/24 12-1:30 W FREE ONLINE

#### **FACEBOOK FOR BUSINESS**

You DON'T have to pay to play! Learn the latest strategies for using Facebook to market your business: what's new and why it's important; the difference between a Facebook profile, a page, a business manager, and ads manager. Learn how to leverage groups, events, and much more.

START DATETIMEDAY(S)COSTLOCATION12/12/2411:30-1THFREEONLINE

# SERIE DE FINANZAS PARA PROPIETARIOS DE PEQUEÑAS EMPRESAS

#### FINANZAS COMERCIALES PARA PROPIETARIOS DE PEQUEÑAS EMPRESAS

Sumérgete en los fundamentos de las finanzas empresariales con nuestra clase diseñada para propietarios de pequeñas empresas. Aprenderás a interpretar estados financieros, dominar la gestión del flujo de caja, y crear presupuestos y proyecciones efectivas. Además, exploraremos opciones de financiamiento y estrategias clave de planificación financiera. Esta clase es tu clave para tomar decisiones financieras informadas y encaminar tu negocio hacia el éxito. Ideal para emprendedores ansiosos por reforzar su base financiera.

START DATETIMEDAY(S)COSTLOCATION8/8/245:30-7THFREEONLINE

#### FINANZAS PERSONALES PARA PROPIETARIOS DE PEQUEÑAS EMPRESAS

Desbloquea tu potencial financiero en nuestra clase transformadora, donde profundizamos en lo esencial de las finanzas personales: Presupuesto y Ahorro, Gestión de Deudas y Principios de Inversión. Aprende a dominar tus finanzas con estrategias efectivas de presupuesto, conquistar deudas con técnicas probadas y crecer tu riqueza a través de inversiones inteligentes. Esta clase está diseñada para empoderarte con el conocimiento para tomar decisiones financieras informadas, asegurando un futuro seguro y próspero. Únete a nosotros para empezar a construir una base financiera más sólida hoy.

START DATETIMEDAY(S)COSTLOCATION8/22/245:30-7THFREEONLINE

# ENTREPRENEURIAL MINDSET MATTERS

#### **SALES & NETWORKING 101 FOR INTROVERTS- PART 1**

This course shares proven, research-backed, and fun strategies to help shy or introverted business owners thrive on sales calls, connect with potential customers, and navigate networking situations. You'll not only build your toolbox to ease social anxiety but also get a chance to practice these techniques in a supportive environment with our friendly instructor. Elevate your business game with us!

**START DATE** TIME DAY(S) COST LOCATION 8/21/24 5:30-7 W FREE ONLINE

# STRATEGIES TO PRIORITIZE MENTAL WELLNESS, MANAGE STRESS & AVOID BURNOUT FOR SMALL BIZ OWNERS - PART 2

Most business owners don't realize the importance of prioritizing personal mental wellness as they start and grow their businesses. In this course, we explore practical and proven strategies to manage stress and avoid burnout as a leader or small business owner.

**START DATE** TIME DAY(S) COST LOCATION 8/28/24 5:30-7 W FREE ONLINE

# **QUICKBOOKS SERIES FOR YOUR SMALL BUSINESS**

#### QUICKBOOKS - ONLINE SET UP AND BANK FEEDS - PART 1

This course shares proven, research-backed, and fun strategies to help shy or introverted business owners thrive on sales calls, connect Learn how to save yourself hours of time online by using Smart AI Features. No more shoebox receipts for your Accountant. Link online Banking to QuickBooks online for real time data sync. Learn how to use Receipt Capture to keep track of Receipts online. Learn how to set Rules in your Bank Feed to eliminate repetitive entries. Set up Mobile phone Apps. Learn how to Add and Match items in the Bank feed. QB Desktop Support is going away. Go ahead and transition painlessly.

START DATETIMEDAY(S)COSTLOCATION9/5/245:30-7THFREEONLINE

#### QUICKBOOKS - COLLECTING YOUR MONEY AND PAYING YOUR BILLS - PART 2

Learn how to set up Customers. Create Estimates & Invoices. Send Invoices directly out of QuickBooks. Advanced Payment Features such as Automatic & Recuring Payments. Set up Vendors, Set up 1099 Tracking & E-File. Track Expenses and Bills. Learn how to apply Bill payments. Learn Basic Reports: Who Owes You Money and What You Owe your Vendors - Two of the Most important pieces to your Cash Flow Puzzle.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 9/12/24
 5:30-7
 TH
 FREE
 ONLINE

#### QUICKBOOKS - USING REPORTS TO MAKE BETTER BUSINESS DECISIONS - PART 3

Learn the importance of verifying the accuracy of your numbers by Reconciling Bank & Credit Card Statements. Learn how to customize recurring reports that show your Business Profitability. Learn the Basic Reports needed for Your Business Banker & Tax Preparer. Finally, be able to use the information in your QuickBooks to make real life decisions.

START DATETIMEDAY(S)COSTLOCATION9/12/245:30-7THFREEONLINE

# STARTING A BREWERY BUSINESS SERIES

#### SETTING YOUR FOUNDATION AND BUSINESS STRUCTURE IN PLACE THE RIGHT WAY - PART 1

Join 26-year Business advisor Roxanne Reed and our special guest Attorney Mitzi Kincaid as we walk through the best legal structures to set up your business. Learn the fundamentals of business operations and the best legal structures for your business. This is a very interactive seminar as we will work together to think outside of the box as to which best legal entity is right for you as your build your Brewery.

START DATETIMEDAY(S)COSTLOCATION9/4/2412-1:30WFREEONLINE

#### FIND THE MONEY YOU NEED TO BUILD YOUR BUSINESS (GUEST SPEAKER: NC LENDER) - PART 2

Join 26-year Business advisor Roxanne Reed for this interactive webinar as we walk through the Access to Capital steps to grow or start your Brewery business. During our time together, you will learn best practices for navigating grants and loans. We are excited to have a few financial special guests joining us to make this a well-rounded experience for you as you start the funding process for your Brewery business.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 9/11/24
 12-1:30
 W
 FREE
 ONLINE

# HARVESTING RESILIENCE: STRATEGIES TO OVERCOME BURNOUT IN A FOOD BIZ & BUSINESS OPERATIONS - PART 3

This discussion is not just important; it's essential. Join us for a deep dive into preventing burnout and effective HR strategies tailored for your Brewery Business. Let's support one another and cultivate healthier, thriving small businesses.

START DATE TIME DAY(S) COST LOCATION
9/18/24 12-1:30 W FREE ONLINE

# ARTIFICIAL INTELLIGENCE (AI) FOR SMALL BUSINESS SERIES:

#### INTRODUCTION TO ARTIFICIAL INTELLIGENCE (AI) FOR SMALL BUSINESS - PART 1

This course is tailored to help small business owners leverage AI technology to drive growth, innovation, and competitive advantage. It is designed to teach you the tools required to integrate AI into your business strategies providing insights into how AI can help with writing, researching & understanding your customers, automate repetitive tasks, and personalize marketing efforts.

START DATETIMEDAY(S)COSTLOCATION9/3/2412-2TFREEONLINE

#### INTRODUCTION TO ARTIFICIAL INTELLIGENCE (AI) FOR SMALL BUSINESS - PART 2

This course is tailored to help small business owners leverage AI technology to drive growth, innovation, and competitive advantage. It is designed to teach you the tools required to integrate AI into your business strategies providing insights into how AI can help with writing, researching & understanding your customers, automate repetitive tasks, and personalize marketing efforts.

START DATETIMEDAY(S)COSTLOCATION9/10/2412-2TFREEONLINE

#### **Small Business Center**

#### INTRODUCTION TO ARTIFICIAL INTELLIGENCE (AI) FOR SMALL BUSINESS - PART 3

This course is tailored to help small business owners leverage AI technology to drive growth, innovation, and competitive advantage. It is designed to teach you the tools required to integrate AI into your business strategies providing insights into how AI can help with writing, researching & understanding your customers, automate repetitive tasks, and personalize marketing efforts.

**START DATE** TIME DAY(S) COST LOCATION 9/17/24 12-2 T FREE ONLINE

#### INTRODUCTION TO ARTIFICIAL INTELLIGENCE (AI) FOR SMALL BUSINESS - PART 4

This course is tailored to help small business owners leverage AI technology to drive growth, innovation, and competitive advantage. It is designed to teach you the tools required to integrate AI into your business strategies providing insights into how AI can help with writing, researching & understanding your customers, automate repetitive tasks, and personalize marketing efforts.

START DATETIMEDAY(S)COSTLOCATION9/24/2412-2TFREEONLINE

#### MONEY BASICS FOR SMALL BUSINESS SERIES

#### **CREATING PROFITABLE REVENUE STREAMS - PART 1**

Participants will identify their products and services and learn how to optimize them to create profitable and attractive offerings for their customers.

START DATETIMEDAY(S)COSTLOCATION10/3/245:30-7THFREEONLINE

#### **PRICING YOUR PRODUCTS - PART 2**

Participants learn how to estimate the COGS of their products or services and how to set competitive pricing using various pricing methods.

**START DATE** TIME DAY(S) COST LOCATION 10/8/24 5:30-7 T FREE ONLINE

#### **SALES & FORECASTING - PART 3**

Participants will learn how to create realistic sales forecasting models for 36 months for their business plans. They will learn how to measure their capacity and growth potential and how to create realistic forecasts based on their target customers and market factors.

**START DATE** TIME DAY(S) COST LOCATION 10/16/24 5:30-7 W FREE ONLINE

#### **CASHFLOW - PART 4**

Participants will establish the business expenses in a cash flow sheet and how cash flow works in a healthy organization. This will help them to identify capital-raising goals and profitability.

START DATE TIME DAY(S) COST LOCATION 10/23/24 5:30-7 W FREE ONLINE

#### **FINANCING YOUR BUSINESS - PART 5**

Participants can use what they discover in the previous seminars to identify how much capital they need and how to justify that number. They will learn strategies to finance their businesses and what lenders look for in a loan application.

START DATE TIME DAY(S) COST LOCATION 10/30/24 5:30-7 W FREE ONLINE

# **FARM TO FORK SERIES (4 PART)**

#### **RISK MITIGATION: GUEST SPEAKER - LOCAL NC ATTORNEY - PART 1**

Kickstart or expand your food business by finding which business structure works best for your goals. Learn the fundamentals of business operations and how they work. Learn to think outside of the box on which business entity might be best for you with a special guest Attorney.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 10/1/24
 12-1:30
 T
 FREE
 ONLINE

#### 9 BUILDING BLOCKS FOR SUCCESS - PART 2

You will explore the Business Model Canvas 9 building blocks of success for any small business. In this workshop, you will begin to understand how to connect the dots and find red flags that could impact your business and prevent growth opportunities. The instructor will guide you through a team exercise that will help you explore how to navigate all opportunities and decide which are best for your business utilizing the business model canvas. At the end of the workshop, you will have a strong understanding of how to prepare your business and your employees for reviewing every new product or service and its benefit or impact.

START DATETIMEDAY(S)COSTLOCATION10/8/2412-1:30TFREEONLINE

#### **FINANCIAL STRATEGIES - PART 3**

You will learn the proven techniques of identifying your best products and services and their benefit and impact on your profitability. You will explore Access to Capital from the "eyes of a lender" to help you understand and navigate how to prepare your business for short and long-term capital needs and what it takes to obtain the capital with confidence. Students will explore best practices for financial success to include learning how to navigate a cash flow projection and its impact on the business plan. Students will also learn how to identify the best three products/ services that will propel their business forward toward profitability.

START DATE TIME DAY(S) COST LOCATION 10/15/24 12-1:30 T FREE ONLINE

#### **OWNING YOUR CULINARY NICHE - PART 4**

Explore the best ways to identify the customers that are the best fit for the business growth and stability and how to build a long-term relationship and buyer loyalty. You will focus on which marketing materials, social media channels, and branding elements will be important for your business goals and you begin to launch your products and services.

 START DATE
 TIME
 DAY(S)
 COST
 LOCATION

 10/22/24
 12-1:30
 T
 FREE
 ONLINE

# BASIC RIDER COURSE SM (BRC)



This Basic Rider Course SM is a 22-hour course and is aimed at beginning riders of all ages. It is also a great course to reintroduce yourself to riding if you are re-entering motorcycle riding after not riding for a few years. The course consists of classroom and range/riding time. Practical riding skills are developed in a controlled, off-street environment. The course is mandatory for motorcyclists under the age of 18 in the state of NC. Also, participants under the age of 18 must have a release form from both their school and their parent/legal guardian in order to take this course. Participants must attend all sessions fully to get credit for the class. Graduates of the course will receive a waiver card for the NCDMV. This waiver card provides an NCDMV endorsement on your license without having to take the NCDMV riding test. You will still have to pass the NCDMV written exam and vision exam in order to get your full endorsement. Graduates will also receive a completion card. This card could potentially qualify you for discounts on your insurance.



To register, **visit brunswickcc.edu** or use this QR code

## **DEFENSIVE DRIVING**

The Defensive Driving program is made available through BCC and the National Safety and Health Council to train motorists in the principles of defensive driving. Brunswick Community College offers program (4-Hour Defensive Driving (Green School), 8-Hour Attitudinal Dynamics of Driving (Red School) that may minimize or prevent points on your driver's license and insurance. Registration must be done on Campus, and payment is cash only. Citation and Driver's License must be presented when registering.

#### 4-HOUR DEFENSIVE DRIVING

<b>COURSE</b> 47392	<b>START DATE</b> 7/27/24	<b>END DATE</b> 7/27/24	<b>TIME</b> 8-12	DAY(S) S	<b>COST</b> \$60	<b>LOCATION</b> MC
47393	8/6/2024	8/6/2024	6-10	Т	\$60	MC
47395	9/28/2024	9/28/2024	8-12	S	\$60	MC
47396	10/1/2024	10/1/2024	6-10	Т	\$60	MC
47397	11/23/2024	11/23/2024	8-12	S	\$60	MC
47398	12/3/2024	12/3/2024	6-10	S	\$60	MC

#### 8-HOUR DEFENSIVE DRIVING

COURSE	START DATE	END DATE	TIME	DAY(S)	COST	LOCATION
47401	7/20/2024	7/20/2024	8-5	S	\$110	MC
47402	8/17/2024	8/17/2024	8-5	S	\$110	MC
47407	9/21/2024	9/21/2024	8-5	S	\$110	MC
47408	10/19/2024	10/19/2024	8-5	S	\$110	MC
47409	11/16/2024	11/16/2024	8-5	S	\$110	MC
47410	12/14/24	12/14/24	8-5	S	\$110	MC

# FINANCIAL LITERACY COURSE

This course establishes a strong foundation for those who are seeking financial stability. Students will complete the course with a practical plan to improve their personal finances immediately. Fee waiver available for students.

- Spending habits guidance
- Budget Strategies
- Ways to reduce spending
- Savino
- · Avoiding scams and fraud
- Credit scores and risks
- Responsible borrowing
- Equity
- Investing
- Retirement planning

**CONTACT US** for details

910-755-7374





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