

HR

CONTINUING EDUCATION & WORKFORCE DEVELOPMENT

INCOME MAINTENANCE CASEWORKER: NCFAST

This course is designed to cover a variety of skills associated with the Income Maintenance Caseworker role to determine service eligibility. Specific focus will include proficiency in the utilization of the NCFAST application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis. **Prerequisite: HRD-4000 Human Services Exploration: DSS**

To Register Must Provide

- Original Driver's License, State Issued Identification Card, or Passport
- Social Security Card - must be signed and not laminated
- Names must match on ALL documents
- Official transcript provided within 60 days of enrolling

Cost

Registration - \$125

Supplies - \$5

TOTAL - \$130

Course Outline

- Review of Human Services Exploration: DSS
- Learning to process an FNS change
- Learning to process an FNS review
- NCFAST FNS changes & review test
- Keying a MAGI application/MAGI forms
- Keying a MAGI application/activities and scenarios
- Learning to process a MAGI change
- Learning to process a MAGI review
- NCFAST Magi application, changes & review test

Textbook Details

No textbook required. Handouts provided in class