TLC Tutoring Activity Log

Please submit at the end of each month via interoffice mail or

scan and email to TLC@brunswickcc.edu

Instructor Name	Semester	•

Date	Student Name	Class and Section	Tutoring Start Time round to nearest ¼ hour	Tutoring End Time round to nearest ¼ hour	Referral sent only 1 needed per student per course
TLC	USE ONLYFor each entry, please verify the	following:	<u> </u>		
_	Student and course / section match Check to ensure tutoring outside of stu	dent's scheduled class time			